



## APPLICANT AND PROSPECTIVE APPLICANT PRIVACY NOTICE

In this notice, “we”, “us”, “our” and “PIMCO” means PGA Global Services LLC, UK Branch (with UK establishment number is BR016178), PIMCO Europe Ltd (with company registration number 02604517) and / or PIMCO Europe GmbH UK Branch (with UK establishment number BR022803) being the entities processing your personal data in the context of your application for employment. We are registered in the UK and our registered address is at 11 Baker Street, London, W1U 3AH.

### About this privacy notice

For the purposes of data protection law, we are a data controller in respect of your personal data. We are responsible for ensuring that we use your personal data in compliance with data protection law.

The privacy notice sets out the basis on which any personal data about you will be processed by us. We should be grateful if you would read the information set out below and confirm that you understand and agree to the terms before submitting your CV and/or application form.

### Personal data that we collect about you

We will collect and process the following personal data about you:

- **Information that you provide to us or one of our affiliates.** We will process information that you give us by submitting any applications or by indicating to us your interest for prospective roles. This information is likely to include:
  - your full name, date of birth, nationality, race / ethnicity, information relating to any disabilities, military service information, education and qualification details, marital status, gender identity and sexual orientation, home address and home telephone number, mobile telephone number, employment history, other application details, your resume / CV, work eligibility, results of online tests, assessments and interview information; and
- **Information we obtain from other sources.** This is likely to include information about you, such as:
  - personal data we collect from professional networks where you have set up a publicly available profile (e.g. LinkedIn) or from recruitment consultants to whom you have provided your CV for application purposes; and

- details of your suitability to work with us, your past performance at work, your character, verification of the information that you provide to us as part of your application, and if legally permitted, any history concerning criminal convictions, from third party references that you provide to us, from your previous and/or current employers, opinions expressed by others about you and from third party background checking services or a previous employer or other referee.

## Uses of your personal data

Your personal data may be stored and processed by us in the following ways and for legitimate business purposes as required or permitted by applicable law, in particular the following:

- to consider your job application (including, in some cases, verifying your qualifications, education and references with those third parties you name);
- to assess your eligibility for certain opportunities and programs;
- to help us to improve how we market our recruitment events and job roles;
- if your application is unsuccessful or if you have indicated your interest for prospective roles, we will keep your information on record to notify you of relevant job vacancies with PIMCO that you may be interested in, in the future;
- compliance with any legal or regulatory obligation to which PIMCO is subject (including compliance with any request from regulatory authorities or other relevant public authorities);
- the prevention and detection of crime or fraud, subject to local law; and
- in order to carry out diversity monitoring and activities if required by law and / or permitted by law including but not limited to: (a) helping us improve how we market our recruitment events and job roles; and (b) supporting the operation and implementation of programs designed to better distribute the talent and skills of candidates.

We are entitled to use your personal data in these ways because:

- we need to in order to consider you for a position at PIMCO; or

- we have legal and regulatory obligations that we have to discharge; or
- it is necessary for our legitimate business interests such as ensuring that we have made appropriate checks on the qualifications, education and experience that applicants or prospective applicants tell us they have; or
- we obtained your specific consent.

In addition to the above, we reserve the right to collate, process and disseminate any statistics based on an aggregation of data held by us provided that any individual is not identified from the resulting analysis and the collation, processing and dissemination of such information is permitted by law.

In certain circumstances, not providing the requested data to us may affect our ability to meet the above purposes.

### Use of AI and automated decision-making

Please note that we may use artificial intelligence ("AI") to assist us in the recruitment process, including to help us to:

- match applicants or prospective applicants to open vacancies; and
- enable more effective review of applicants' or prospective applicants' profiles

if permitted by applicable law.

Due to the high volume of applications we receive for certain roles, we may use automated decision-making in our hiring processes (e.g. to efficiently identify candidates with skills that best align with the applied roles). Automated decision-making occurs when an electronic system uses personal data to make a decision about an individual without human involvement. We will not make any significant decision affecting an individual based solely on automated processing unless we have ensured the protection of that individual's legitimate interests.

We can only conduct automated decision-making that may have a significant impact on individuals if it is:

- required for a contract between PIMCO and you
- legally authorised, or
- based on your explicit consent

If we use automated decision-making with legal or similarly significant effects, we will provide you with information about the automated decision-making, its logic, and its potential impact on you and also implement suitable safeguards to protect your rights.

The suitable safeguards PIMCO implements to protect your rights include the ability for you to:

- seek human intervention in the decision
- voice your opinion; and
- challenge the decision.

To exercise your rights regarding decisions made by PIMCO using solely automated means, please contact us at [EMEA\\_Privacy@pimco.com](mailto:EMEA_Privacy@pimco.com).

### **What we will do with “sensitive personal data”**

Certain forms of “sensitive personal data” are subject to specific protection or restriction by law in certain territories, including the UK. For these purposes, “sensitive personal data” is data relating to: racial or ethnic origin; criminal activity or proceedings in certain countries; political opinions; religious philosophical beliefs; trade union membership genetic data, biometric data, data concerning health or sex life or sexual orientation. We will not process your sensitive personal data unless the following conditions are met:

- you have given explicit consent in writing to the processing of the data; or
- the processing is necessary for carrying out obligations and specific rights of PIMCO in the field of employment law, social security or social protection law (including obligations in relation to health and safety and disability discrimination, occupational health, sickness absence, maternity leave, family emergency leave, paternity leave, parental leave, the legality of personnel working in a particular jurisdiction, which will involve processing data in relation to nationality, work permits and visas, monitoring equality of racial or ethnic opportunity or treatment, in connection with benefits including life assurance benefit, permanent health insurance, private medical insurance or pension, disciplinary action and vetting (where necessary)); or
- the processing is necessary to protect the vital interests of you or another person where you are physically or legally incapable of giving consent; or
- the data in question has been made public by you; or

- the processing is necessary for the purpose of, or in connection with, any actual or prospective legal proceedings, for the purpose of obtaining legal advice or otherwise for the purposes of establishing, exercising or defending legal rights subject to applicable local legislation or where courts are acting in their judicial capacity; or
- the processing is necessary for reasons of substantial public interest on the basis of local law which is proportionate to the aim pursued and which contains appropriate safeguarding measures; or
- the processing is necessary for preventative or occupational medicine; or
- the processing is necessary for the reasons of public interest in the area of public health; or
- the processing is necessary for archiving purposes in the public interest or scientific and historical research purposes or statistical purposes; or
- as otherwise permitted by law.

In each case we will meet any additional local legal requirements and enforce any applicable duties of confidentiality effectively, for example in relation to access to health records.

### **Disclosure of your information to third parties**

We may disclose your personal data to third parties in the circumstances below:

- your personal data may be transferred to any Allianz group entity, who may also use your personal data in connection with the purposes listed above; and
- we may also share your personal data with third parties outside of the Allianz group:
  - for the purposes of assessing your application and verifying the information you have provided;
  - to the extent required by law, for example if we are under a duty to disclose your personal data in order to comply with any legal obligation or to establish, exercise or defend our legal rights; or
  - to our service providers (for example, the providers of our electronic data storage services and applicant or prospective applicant relationship management tool) for

the purposes of providing services to us. These third parties will be subject to confidentiality requirements and they will only use your personal data as described in this Statement.

### **Transfers of personal data outside the UK**

The personal data that we collect from you may be transferred to, and stored at, a destination outside the UK. It may also be processed by individuals operating outside of the UK who work for our affiliates (including PIMCO group companies) or for one of our suppliers.

Where we transfer your personal data outside the UK, we will ensure that it is protected in a manner that is consistent with how your personal data will be protected by us in the UK. This can be done in a number of ways, for example:

- the country that we send the data to might be approved by the UK Government as offering a sufficient level of protection;
- the recipient might have signed up to a contract based on “model contractual clauses” approved by the UK Government, obliging them to protect your personal data; or
- the recipient may be party to binding corporate rules (relevant to intra-group transfers only).

In other circumstances the law may permit us to otherwise transfer your personal data outside the UK. In all cases, however, we will ensure that any transfer of your personal data is compliant with data protection law.

You can obtain more details about the protection given to your personal data when it is transferred outside the UK (including a copy of the standard data protection clauses which we have entered into with recipients of your personal data) by contacting us in accordance with the “Contacting us” section below.

### **How long we keep your personal data**

How long we hold your personal data for will vary. We will retain your personal data on the basis of the following criteria, including:

- the purpose for which we are using it – we will need to keep the data for as long as is necessary for that purpose;

- legal obligations – laws or regulation may set a minimum period for which we have to keep your personal data.

In some instances, we may retain your information to consider you for other roles and future opportunities at PIMCO which may be of interest to you. If you do not want us to retain your information, or want us to update it at any stage, please contact us in accordance with the “**Contacting us**” section.

## Your rights

You have a number of legal rights in relation to the personal data that we hold about you. These rights include:

- the right to obtain information regarding the processing of your personal data and access to the personal data which we hold about you;
- where you have actively provided your consent for us to process your personal data, the right to withdraw your consent at any time. Please note, however, that we may still be entitled to process your personal data if we have another legitimate reason (other than consent) for doing so;
- in some circumstances, the right to receive some personal data in a structured, commonly used and machine-readable format and/or request that we transmit those data to a third party where this is technically feasible. Please note that this right only applies to personal data which you have provided to us;
- the right to request that we rectify your personal data if it is inaccurate or incomplete;
- the right to request that we erase your personal data in certain circumstances. Please note that there may be circumstances where you ask us to erase your personal data but we are legally entitled to retain it;
- the right to request that we restrict our processing of your personal data in certain circumstances. Again, there may be circumstances where you ask us to restrict our processing of your personal data but we are legally entitled to not follow that request; and
- the right to lodge a complaint with the data protection regulator (details of which are provided below) if you think that any of your rights have been infringed by us.

You can exercise your rights by contacting us using the details set out in the “Contacting us” section below.

## Contacting us

If you would like further information on the collection, use, disclosure, transfer or processing of your personal data or the exercise of any of the rights listed above, please submit questions, comments and requests by email to [EMEA\\_Privacy@pimco.com](mailto:EMEA_Privacy@pimco.com).

You can find out more information about your rights by contacting the data protection regulator in your jurisdiction, the Information Commissioner’s Office, or by searching their website at <https://ico.org.uk/>.